

**NATIONAL MEDIA COMMISSION (NEWSPAPER AND PUBLICATION)
(REGISTRATION) INSTRUMENT, 2003**

[C.I. 39]

[(Article 167 (d)) (31st December, 2002)]

1. Registration of newspapers and publications

(1) A newspaper or a publication which is printed in the Republic of Ghana, shall be registered with the Commission by its proprietor within thirty days of first publication.

(2) A person or representative of a newspaper or publication printed outside the Republic who imports the newspaper or publication into the Republic shall register the newspaper or publication with the Commission within thirty days of the first importation.

2. Form of application

A person registering a newspaper or a publication under regulation 1 shall use the Form 1 set out in the Schedule.

3. Registration

(1) The person registering shall pay a registration fee of ₵100,000 or any other sum of money determined by the Commission.

(2) The registration form shall be accompanied with a detailed curriculum vitae of the editor, publisher and proprietor of the newspaper.

4. Certificate of registration

On registration of a newspaper or publication under this Instrument, the Commission shall within thirty days of the registration issue to the person registering, a certificate of registration as specified in the Form 2 set out in the Schedule.

5. Submission of annual returns

(1) The proprietor of a registered newspaper or publication shall submit to the Commission annual returns in accordance with the Form 3 set out in the Schedule within three months of the end of each calendar year, but where a change occurs in respect of an information submitted, the proprietor shall inform the Commission accordingly.

(2) There shall be paid for submission of annual returns under subregulation (1) a fee of ₵100,000 or any other sum of money determined by the Commission.

6. Editions to be deposited

The proprietor of a registered newspaper or publication shall submit two copies of each edition to the Commission not later than seven days of the publication.

7. Transitional provisions

A person who owns or prints a newspaper or publication shall within thirty days of the coming into force of this Instrument register the newspaper or publication with the Commission in accordance with this Instrument.

8. Offence

A person who fails

- (a) to register a newspaper or publication; or
(b) to submit annual returns,

in accordance with this Instrument commits an offence and is liable on summary conviction to a fine not exceeding two hundred and fifty penalty units.

(2) A person who after conviction under subregulation (1) continues to commit the offence is liable on summary conviction to a fine of ten penalty units for each day the offence is continued.

(3) Where there is failure to pay a fine under subregulation (1) or (2) within a period specified by the Court, the fine is recoverable as a civil debt owed to the Republic.

9. Interpretation

In this Instrument, unless the context otherwise requires,

“Commission” means the National Media Commission;

“publication” means publication for mass communication;

“proprietor” includes the agent or representative of the proprietor and the editor.

SCHEDULE

FORM 1
[Regulation 2]

Registration of a Newspaper or Publication

- 1. Name of person registering:
2. Name of newspaper or publication:
3. Head Office:
4. Postal address:
5. Telephone, fax numbers, e-mail, website:
6. Name of proprietor:
7. Name of editor:
8. Date of first publication:
9. Frequency of publication:

FORM 1—continued

- 10. Annual circulation figures:
- 11. Price of newspaper or publication:
- 12. Ownership (specify type of ownership):

DECLARATION

We/I declare that the above particulars are true and correct, and agree to notify the National Media Commission of a material alteration in the information given as soon as practicable after the material alteration is made.

Date:

Signed:

Proprietor or Editor

FORM 2

[Regulation 4]

Certificate of Registration as a Newspaper or Publication

I hereby certify that has been duly registered as a newspaper or publication by the Commission under the terms of the National Media Commission Act, 1993 (Act 449).

Given in Accra by the seal of the Commission this day of

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National Media Commission

FORM 3

[Regulation 5 (1)]

Submission of Annual Returns

- 1. Type of ownership:
- 2. Name of editor:
- 3. Name of publisher or proprietor:
- 4. Telephone or fax numbers or e-mail:
- 5. Annual audited circulation:
- 6. Any other relevant information:

Date:

Name of proprietor or editor

Signature

[Date of Gazette notification: 10th January, 2003]